



## **Call for Nominations for Board of Directors**

January 4<sup>th</sup>, 2010

Dear prospective candidates for the Saskatoon Youth Soccer Inc. Board of Directors:

On behalf of the Nominations Committee of the Board of Directors of Saskatoon Youth Soccer Inc. (SYSI), I am requesting nominations to fill one vacancy on our governing board. As noted below, the Board requires a good cross-section of people with various skills and various parts of the City.

The Board is willing to accept all nominations from all parts of the City. At this juncture the Board would benefit from nominations of prospective board members with knowledge in the area of finance and accounting to server on SYSI Audit and Finance Committee to give advice to the board and Executive Director and look over financial statements with a technical eye. This individual would NOT be responsible for traditional treasurer type duties such as creating financial statements, signing cheques, working with the auditor, etc ~ these are roles of the Executive Director.

### **SYSI'S ORGANIZATIONAL CHANGE**

The SYSI has recently changed its structure by separating the organization's governing functions from its program or operational functions. The purpose of this change is to allow the Board of Directors, the management, and the committees of the organization to perform their work more effectively and efficiently. SYSI is now recruiting possible candidates for the new governing Board.

The new Board consists of Directors who are selected at large rather than on a zone-by-zone basis, as has been the case in past. This constitutes movement from a Board consisting of Directors who are delegates of Zone Associations and Community Associations to one for which Directors represent and are accountable to the community as a whole.

The goal is to achieve diversity on the SYSI Board by selecting Directors from various parts of our city who have diverse backgrounds, interests and expertise that can contribute to effective governance and leadership by the Board.

### **AN OPEN, RESPONSIBLE AND EFFECTIVE RECRUITMENT PROCESS**

The SYSI has developed a recruitment process for new Directors that is open, responsible and effective. The process works as follows:

1. Individuals who are interested in joining the Board must be nominated by someone; the Nomination Form is accessible from the SYSI website or may be obtained in person from the SYSI Office. The nominator and nominee (candidate) are both required to sign the Form. The nominator will provide a brief description of why this individual should be considered as a candidate for a position on the SYSI Board of Directors and should note specific contributions that the individual has made in any volunteer or leadership position in the community, including any

position within Saskatoon's soccer community, and experience and attributes that would be useful to the Board in meeting the SYSI's Mission.

2. Candidates are sent basic information about the SYSI's Mission, goals and plans along with a summary of the responsibilities of the Board and the expectations of its Directors.
3. After reading this information, candidates notify the Nominations Committee Chair whether they wish to have their names forwarded for nomination to the Annual or Special General Meeting called for that purpose.
4. The names of confirmed candidates are forwarded by the Nominations Committee to the Board for approval so that a slate of candidates can be prepared for the Annual or Special General Meeting.
5. The Annual or Special General Meeting votes on the candidates whose names have been forwarded by the Board.

### **Informed Decision by Candidates**

A key step in this process is the candidate's reading of the information about the role and responsibilities of the Board and the expectations of the Director. The SYSI Board strongly believes that the decision made by a candidate to let her or his name stand for nomination must be an informed one and thus must be made before the Annual or Special General Meeting takes place on the basis of accurate information about the nature of the responsibilities entailed. In this spirit, we have adopted the common practice of accepting only those nominations received in advance of the Annual or Special General Meeting, and not from the floor of the Meeting.

As the SYSI By-laws call for a Board of ten Directors, there will be a number of positions that will possibly be open for nominations. The Board will be accepting nominations for approval at our Annual General Meeting on Thursday, October 21, 2010.

After assessing the skill-sets and other attributes of the members of the existing Board, the SYSI Board has concluded that it needs better representation from women, the law profession, the accounting profession, and the communications/media sector. It would also like to receive nominations of candidates from the north-east and west side of the city. However, we wish to emphasize that individuals who do not fall into any of these categories are equally welcome and necessary. There are many different skills, backgrounds and experiences that can contribute to the organization's success.

If you are interested or know of someone who is interested or may be an ideal candidate please fill out the Nomination Form and submit it to the Saskatoon Youth Soccer Office no later than **Fri Oct 8<sup>th</sup>, 2010**.

Contact the office to obtain a form at:

Saskatoon Youth Soccer Inc.  
150 Nelson Rd.  
Saskatoon, SK  
S7S 1P5  
Phone: (306) 975-3413  
E-mail: [sysi.execdir@sasktel.net](mailto:sysi.execdir@sasktel.net)

If there are any questions about the nomination process, please contact Amanda Romfo, Executive Director, SYSI.

Sincerely

Amanda Romfo,  
Saskatoon Youth Soccer Inc.